

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

Doc. ID: 001-769-2021-0031-IB  
Fund Type: Direct Grant  
Adjustment Type: Initial Budget

Fiscal Year: 2020-2021

Entity Name: Cottonwood Classical Preparatory School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Michael Vigil, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-263-4269

Email: Michael@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>
<b>Budget Period:</b> Jul 1 2020 12:00AM <b>To:</b> Jun 30 2021 12:00AM <b>A. Approved Carryover:</b> <b>B. Total Current Year Allocation:</b> <b>D. Total Funding Available:</b>

Revenue 26107.0000.43214      \$10,000

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
26107 REC/District Fiscal Agent	1000 Instruction	51300 Additional Compensation	1010 Regular Education (K-12) Programs	1411 Teachers-Grades 1-12		\$2,500	\$2,500	
26107 REC/District Fiscal Agent	1000 Instruction	53330 Professional Development	1010 Regular Education (K-12) Programs	0000 No Job Class		\$4,785	\$4,785	
26107 REC/District Fiscal Agent	2200 Support Services-Instruction	56114 Library And Audio-Visual	0000 No Program	0000 No Job Class		\$2,715	\$2,715	
Sub Total						\$10,000		
Indirect Cost								
<b>DOC. TOTAL</b>						\$10,000		

**Justification:**

Per REC letter

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on: 5/18/2021

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

**Approvals by Digital Signature**

Name	Role	Date
Michael Vigil	Business Manager	6/2/2021 2:39:11 PM
John Binnert	Superintendent	6/2/2021 3:55:35 PM
Karen Rieth	Budget Analyst	6/2/2021 5:04:27 PM
Vince Vigil	Budget Supervisor	6/3/2021 8:31:45 AM