



**Cottonwood Classical Preparatory School  
Governing Council Meeting Minutes  
Tuesday, March 16, 2021  
Virtual Meeting**

**I. Call to Order, Confirmation of Quorum, and Roll Call**

5:02 pm start time.

Quorum established – voting members present were Jill van Nortwick, Andrew Bundy, Wes Burghardt, Rahni Kellum (joined at 5:16pm), Rathi Casey, and Yuiria Morales. Non-voting members present were John Binnert, Louis Papponi, Peter Lukes, Liz Titus, Michael Vigil, and Andrew Foster.

**II. Approval of Minutes: February 16, 2021**

Motion to approve meeting minutes for February 16, 2021, by Andrew, seconded. Approved with no updates. Votes For: Jill van Nortwick, Andrew Bundy, Wes Burghardt, Yuiria Morales, and Rathi Casey. Votes Against: None

**III. Public Comments –** (GC policy is to make available 3-5 minutes of public comment per

person at the beginning of each meeting. Once this portion of the meeting has ended, the GC will generally not entertain public comments for the remainder of the meeting)

- Quinn Fekete offered her thanks to administrators for putting in long hours and great thought to prepare for the unexpected PED announcement regarding returning to school.
- Mario Martinez expressed concerns around the need to bring computers to school in order to return.
- The following virtual attendees were noted:
  - o Annette Kaare-Rasmussen
  - o Arian Roefs
  - o Mario Martinez
  - o Crystal Megofna
  - o Quinn Fekete
  - o Member of the Zaragoza family
  - o Loralie Bustos Aragon
  - o Hannah Leonard
  - o Kristen Kelley

**IV. Standing and Ad hoc Committee Reports**

Finance (Wes Burghardt)

- Wes noted that the Finance Committee met 3/8/21 and reviewed each of the reports noted in the packet: "Dashboard 1" "Dashboard 2", "Revenue Report", "Expenditure Report", "Check Register", "Outstanding Checks", "Bank Reconciliation", and the February 2021 Bank Statement.



- Still behind on revenues but slowly catching up.
- Received grant from Charter School division for approx. \$180K, plans are to use that for computers.
- Received approx. \$439K in revenue due to 40-day enrollment numbers/student growth
- Michael noted we are likely to expect additional money from the CARES act, still unsure of the amount.
- **Action:** Motion to approve listed BARS by Wes, seconded. Votes For: Jill van Nortwick, Andrew Bundy, Wes Burghardt, Yuiria Morales, Rahni Kellum, and Rathi Casey. Votes Against: None
  - o [001-769-2021-0026-IB](#)
  - o [001-769-2021-0027-IB](#)
  - o [001-769-2021-0028-I](#)

#### ED Outcomes (Connor Brashar)

- No questions

#### Facilities (Rathi Casey)

- No questions

#### Academics (Rathi Casey)

- No questions

#### Strategic Planning (Andrew Bundy)

- No questions

#### Policy Review (Susan LaBarge)

- No questions

## **V. Executive Director's Report (John Binnert)**

- John noted applications for next year are over 500, and there will likely be about 100 slots available. John noted there is a record number of 9<sup>th</sup> grade applications for next year. 6<sup>th</sup> grade is slightly lower so far. More than 90 percent of families indicating intent to return next school year.
- Around 60 percent of students intend to return in-person in April.
- Some updates needed for the bell schedule for in-person learning, including slightly longer classes and split lunches. Friday will still be virtual for all students.
- John noted lunch will need to be provided on campus to those who need it, working through those details.
- John mentioned that transportation options from APS will likely be fewer than usual, and might only allow for morning transportation.
- John noted teachers duties will be expanded due to in-person learning (e.g., cleaning their rooms a couple of times per day).
- John noted more than 100 Chromebooks were ordered in July and never delivered. That order has been cancelled. With the new grant, about 500 Chromebooks were ordered from a different supplier to try and get them within a month. Still an issue with getting that many set up with one full-time technology staff.
- Possible issues with the amount of bandwidth at the school, especially if 400+ students are on google meets.



- A question was raised about possible volunteer opportunities. John noted at this point, they are advised to avoid having volunteers on campus. However, they are working on a policy update to allow for it.

## **VI. New Business**

- PED Announcement and its impact
  - o Jill noted policies will need to be approved by the GC in advance of April 5<sup>th</sup>.
- Possible special meeting March 30
  - o All voting/non-voting members of the GC agreed they could attend a March 30<sup>th</sup> meeting to discuss items related to opening in-person learning.

## **VII. Stakeholder Reports**

### Foundation Report (Ray Wang)

- No questions

### PAC Report (Louis Papponi)

- No questions

### PTO Report (Liz Titus)

- No questions

### Faculty Report (Peter Lukes)

- No questions

### Student Rep Report (Andrew Foster)

- No questions

## **VIII. Unfinished Business**

- N/A

## **IX. Board Development**

- N/A

- X.** Vote to close the meeting and proceed in Executive Session  
Discussion and determination where appropriate of Administrative  
Deliberations as permitted by Section 10, Article 15, NMSA (1978)

- XI.** Vote to re-open meeting and certification that only those matters described in Agenda Item IX were discussed in Closed Session and if necessary, final action with regard to those matters will be taken in Open Session.



**XII. Next Governing Council Meeting: March 30, 2021**

**XIII. Adjourn**

Vote to adjourn meeting at 5:51 pm. Votes For: Jill van Nortwick, Andrew Bundy, Connor Brashar, Yuiria Morales, Wes Burghardt, Rahni Kellum, Susan Labarge, and Rathi Casey.  
Votes Against: None