



**Cottonwood Classical Preparatory School
Governing Council Meeting Minutes
Tuesday, October 20, 2020
Virtual Meeting**

I. Call to Order, Confirmation of Quorum, and Roll Call

5:02 pm start time.

Quorum established – voting members present were Jill van Nortwick, Andrew Bundy, Wes Burghardt, Rahni Kellum, Rathi Casey, Connor Brashar, and Susan Labarge (joined at 5:40). Non-voting members present were John Binnert, Louis Papponi, Peter Lukes, Liz Titus, Ray Wang, and Michael Vigil.

II. Approval of Minutes: September 15, 2020

Motion to approve meeting minutes for September 15, 2020, by Andrew. Approved with updates noted by Andrew. Votes For: Jill van Nortwick, Andrew Bundy, Wes Burghardt, Rahni Kellum, Rathi Casey, Connor Brashar. Votes Against: None

III. Public Comments – (GC policy is to make available 3-5 minutes of public comment per person at the beginning of each meeting. Once this portion of the meeting has ended, the GC will generally not entertain public comments for the remainder of the meeting)

- One parent attended with no comment

IV. Standing and Ad hoc Committee Reports

Finance (Wes Burghardt)

- Wes noted that the Finance Committee met 10/13/20 and reviewed CCPS's bank statements for the prior period with zero irregularities noted.
- Wes noted a new budget will not be required as previously thought, just BARS to adjust funding.
- Michael walked the GC through some of the more complex BARS required this month, which was required to identify "At-Risk Programs" and their funding.
- John noted there's a lawsuit regarding CARES Act funds, and that CCPS's funds may be reduced. Should know more next month.
- Audit has completed for this year, awaiting submission to the State.
- **Action:** Motion to approve listed BARS, by Wes, seconded.
 - o BAR 001-769-2021-0004-I
 - o BAR 001-769-2021-0005-M
 - o BAR 001-769-2021-0006-T
 - o BAR 001-769-2021-0007-M
 - o BAR 001-769-2021-0008-T
 - o BAR 001-769-2021-0009-M
 - o BAR 001-769-2021-00010-M



Votes For: Jill van Nortwick, Andrew Bundy, Wes Burghardt, Rahni Kellum, Rathi Casey, Connor Brashar. Votes Against: None

Facilities (Update given by John Binnert)

- No questions

Policy Review (Susan LaBarge)

- No questions

Strategic Planning (Andrew Bundy)

- No questions

ED Outcomes (Connor Brashar)

- No Update

V. New Business

- N/A

VI. Executive Director's Report (John Binnert)

- Official 40-day numbers were 50 students higher than last year. John noted this increase is attributable to retention of 8th-11th grade students as opposed to increasing middle school enrollment.
- The increased enrollment will trigger a funding boost, since it increased greater than 1 percent. This will likely not take place until early 2021.
- "At-risk" students still not allowed to be on campus given Governor's orders.
- Ray noted 5 students applied for IB funding from the Foundation, and all were approved.
- During the APS site visit discussion, John noted the first Mission-Related goal with regard to completion of 3 IB exams for seniors has improved but will still be difficult to meet the 5-year target.
- John walked through the 90-day plan and the activities the school is taking to improve outcomes.
- CCPS has among the lowest chronically absent student rate in APS, around 2 percent. Additionally, around 26 percent of students have at least on "F" grade, but John has heard this rate is actually quite low given the remote schooling challenges. CCPS will be focusing on the 120 or so students with 2 "F"s to make sure they get the support they need to improve their grades. It was noted the failing rate would be lower if CCPS's grading system had "D" grades.

VII. Stakeholder Reports

PTO Report (Liz Titus)

- No questions



Foundation Report (Ray Wang)

Faculty Report (Peter Lukes)

No questions

PAC Report (Louis Papponi)

- No questions

VIII. Unfinished Business

- N/A

IX. Board Development

- Rathi walked through an overall summary of the meetings she and Jill had with GC members to discuss things that are going well or could be improved, along with action items.

X. Vote to close the meeting and proceed in Executive Session
Discussion and determination where appropriate of Administrative
Deliberations as permitted by Section 10, Article 15, NMSA (1978) –

Votes For: Jill van Nortwick, Andrew Bundy, Rahni Kellum, Rathi Casey, Connor Brashar, and Susan Labarge. Votes Against: None

XI. Vote to re-open meeting and certification that only those matters described in Agenda Item IX were discussed in Closed Session and if necessary, final action with regard to those matters will be taken in Open Session. –

Votes For: Jill van Nortwick, Andrew Bundy, Rahni Kellum, Rathi Casey, Connor Brashar, and Susan Labarge. Votes Against: None

ACTION: Motion to amend John's contract to take into account the mandatory addition of work hours based on the extended learning requirement by the Legislature by Rathi, seconded. Votes For: Jill van Nortwick, Andrew Bundy, Rahni Kellum, Rathi Casey, Connor Brashar, and Susan Labarge. Votes Against: None

XII. Next Governing Council Meeting: November 17, 2020

XIII. Adjourn

Motion to adjourn meeting at 6:35 pm by Jill, seconded. Votes For: Jill van Nortwick, Andrew Bundy, Rahni Kellum, Rathi Casey, Connor Brashar, and Susan Labarge. Votes Against: None